Wiltshire Council

AGENDA

Meeting:DEVIZES AREA BOARDPlace:Devizes Bowls Club, Long Street, Devizes SN10 5BYDate:Monday 3 October 2011Time:7.00 pm

Including the Parishes of All Cannings, Bishops Cannings, Erlestoke, Bromham, Devizes Town, Easterton, Etchilhampton, Great Cheverell, Little Cheverell, Market Lavington, Marston, Potterne, Roundway, Rowde, Stert, Urchfont, West Lavington and Worton

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6.30 pm.

Please direct any enquiries on this agenda to Alexa Smith (Democratic Services Officer), on 01249 706610 or <u>alexa.smith@wiltshire.gov.uk</u>

or Richard Rogers (Community Area Manager), on 07771 547522 or Richard.rogers@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at <u>www.wiltshire.gov.uk</u>

Press enquiries to Communications on 01225 713114 / 713115.

Wiltshire Councillors

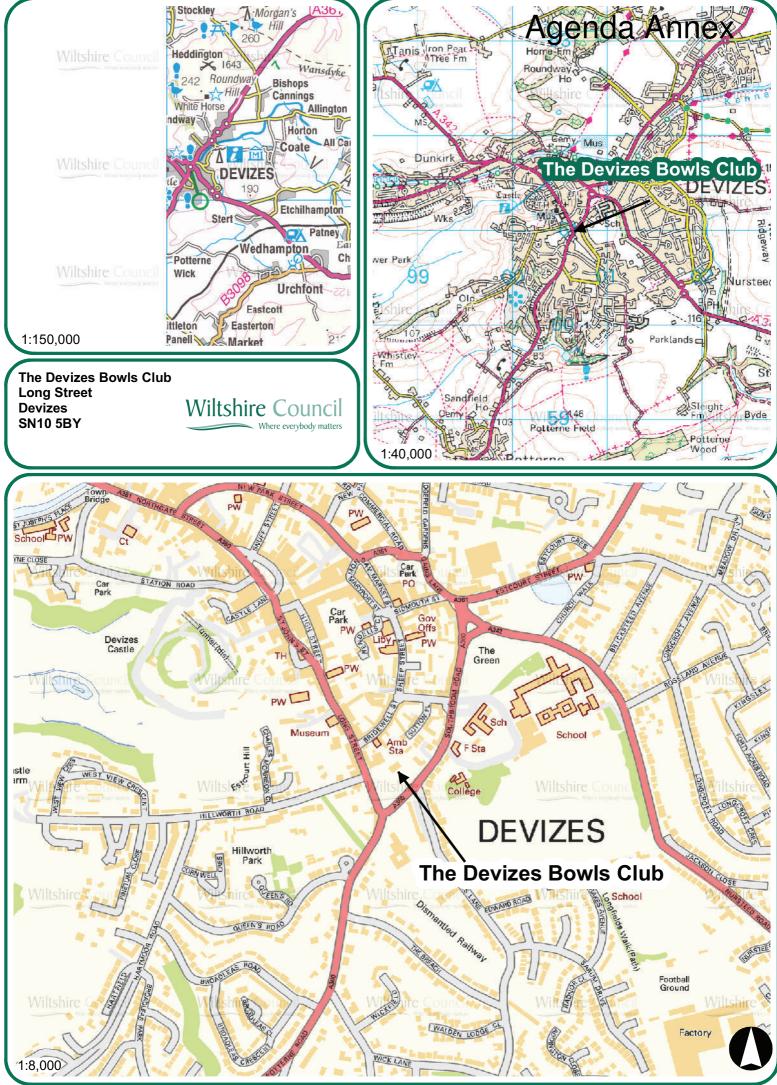
Cllr Laura Mayes, Roundway (Chairman)	Cllr Richard Gamble, The Lavingtons
Cllr Jeffrey Ody, Devizes and Roundway	and Erlestoke
South	Cllr Lionel Grundy OBE, Urchfont and
Cllr Jane Burton, Devizes East (Vice	The Cannings
Chairman)	Cllr Liz Bryant, Bromham, Rowde and
Cllr Nigel Carter, Devizes North	Potterne

	Items to be considered	Time
1.	Welcome and Chairman's Announcements (Pages 3 - 6)	7.00 pm
	The Chairman will welcome Councillor Fleur de Rhé-Philipe, Cabinet Member for Economic Development and Strategic Planning. Information will be provided about:	
	a) A New Free Home Insulation Schemeb) New Youth Club in Market Lavington.	
2.	Apologies for Absence	
3.	Minutes (Pages 7 - 16)	
	To approve and sign as a correct record the minutes of the meeting held on 18 July 2011.	
4.	Declarations of Interest	
	Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.	
5.	Partner Updates - To Include Request for Review of Parking (Pages 17 - 26)	7.10 pm
	 To receive updates from the following partners: a. Wiltshire Police (attached) b. Wiltshire Fire and Rescue Service (attached) c. NHS Wiltshire (attached) d. The Traffic Working Group e. Devizes Community Area Partnership (attached) f. Town and Parish Councils (attached) g. Young People. 	
6.	Tackling Air Pollution together in Devizes	7.35 pm
	A short presentation by Mandy Bradley (Service Director for Public Protection, Wiltshire Council). This will outline what Wiltshire Council intends to do to help address the problem of air pollution in Devizes and when these actions are proposed to take place.	
	A workshop to consider what practical actions we can take to help reduce the need to drive into or through Devizes.	
7.	Tourism	8.10 pm
	David Dawson (Director of the Wiltshire Heritage Museum in Devizes) will talk about developing tourism for the Devizes area.	

8.	Cabinet Representative - Fleur de Rhe-Philipe		
	Councillor Fleur de Rhe-Philipe will provide a short overview of her role as Cabinet Representative for Economic Development and Strategic Planning.		
9.	Member Initiative - Jubilee Celebrations (Pages 27 - 32)	8.35 pm	
	The Area Board will be asked to consider an initiative to provide grant funding to support events to celebrate the Queen's Diamond Jubilee.		
10.	Community Area Grant Scheme (Pages 33 - 44)	8.45 pm	
	Councillors will be asked to consider two applications made to the Community Area Grants Scheme, as follows:		
	a) Wiltshire Heritage Museum, seeking £5,000 towards replacement of the boiler; and		
	 b) Association of Kennet Passengers, seeking £2,800 towards producing a professional bus route map. 		
	Councillors will then be asked to consider two late applications made to the Community Area Grants Scheme, as follows:		
	 c) Devizes Development Partnership, seeking £2,250 to organise a Christmas Festival for the people of Devizes and district with a lantern parade as its core feature; and 		
	 d) The Crown Centre, seeking £3,190 for the installation of a new boiler and heating system. 		
11.	Evaluation and Close. (Pages 45 - 46)		



7.00pm Devizes Bowls Club, Long Street, Devizes SN10 5BY



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Chairman's Announcements

Wiltshire's new 'Warm and Well' free home insulation scheme

There are an estimated 30,000 people in fuel poverty in Wiltshire, who cannot afford to heat their homes adequately. How many live in your community area?

Cold homes impact on the health and wellbeing of your local residents. Would you like to help yourself and other residents save money and improve your home comfort?

The new Wiltshire Warm and Well scheme is open to all home owners and private tenants, and enables residents to improve the energy efficiency of their homes through installing loft and cavity wall insulation – saving money on bills and making homes warmer.

To access the scheme Freephone: 0800 512 012, or go to <u>http://www.warmandwell.co.uk</u>

With Council funding as well as national CERT funding, Wiltshire Warm and Well aims to improve 3,000 homes in financial year 2011/2012.

Wiltshire Council's Core Strategy commits the council to reducing carbon emissions throughout the county. Carbon emissions from domestic properties make up 24% of total emissions. Improving insulation of domestic properties therefore makes a significant contribution to energy saving and therefore carbon emissions reduction.

We urge Area Board partners to get involved and help refer people to the scheme.

If you would like to hold a special event to promote the scheme, or promote it as part of another event you are holding, the 'Green Room' van is available to help, (further details at <u>http://www.warmandwell.co.uk</u> > The Green Room). Leaflets can also be supplied should you be interested, simply email your request to: <u>warm&well@swea.co.uk</u>

Further information on this scheme can be accessed on the Wiltshire World Changers Network website, <u>http://wiltshireworldchangers.org</u> or via the Wiltshire Council website,

http://www.wiltshire.gov.uk/counciltaxhousingandbenefits/housing/housinggrants/ho meenergygrants.htm

Rachel Ross Home Energy Efficiency Officer Energy Change and Opportunity Economy and Enterprise Wiltshire Council P O Box 2281 Salisbury SP2 2HX

Wiltshire Council Where everybody matters

Chairman's Announcements

Market Lavington Youth Club reported they were to hold the first meeting of their new youth club in the old school on 23 September 2011 and then on every Friday evening (excluding the Christmas holiday) until March 2012. The meetings would initially be for 11 to 14 year old children from all the local villages, Easterton, Market Lavington, West Lavington and the Cheverills.

The group thanked Devizes Area Board for their grant which had enabled the purchase of a laptop PC and printer, 32" TV and XBox plus software for the meetings. Cupboards had also been constructed in order to lock away the equipment when it was not in use.

Market Lavington Youth Club would like to thank West Lavington Youth Club for their help in getting the meetings up and running.

Wilts

MINUTES

Meeting:DEVIZES AREA BOARDPlace:Lavington School, The Spring, Market Lavington, Devizes, SN10 4EBDate:18 July 2011Start Time:7.00 pmFinish Time:9.30 pm

Please direct any enquiries on these minutes to:

Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Laura Mayes (Chairman), Cllr Jeffrey Ody, Cllr Jane Burton (Vice Chairman), Cllr Nigel Carter, Cllr Richard Gamble, and Cllr Lionel Grundy OBE

Wiltshire Council Officers

Damian Haasjes (Voluntary Sector Youth Development Co-Ordinator), Richard Rogers (Community Area Manager) and Alexa Smith (Democratic Services Officer)

Town and Parish Councillors

Devizes Town – Peter Evans*, Dave Buxton, Simon Fisher (Deputy Town Clerk) and lan Hopkins
Bishops Cannings – Anthony Adamson
Bromham – J Collens
Easterton – Chris Saunders*
Etchilhampton – M Woods
Little Cheverell – M Brain
Market Lavington – Dougald Ballardie and Mike Bridgeman
Roundway – Chris Callow*, Ann Crisp, Ken Crisp and Rick Rowland
Rowde – Janice Barber
West Lavington – T B Jones

Partners

Wiltshire Police – DCI Sue Austin and Sector Deputy Head Mark Gale

Devizes Community Area Partnership – Roger Chadwick, Beth Hutton, Doug Roseaman and Noel Woolrych

CPRE – Jim Batt and John Vint Wiltshire Gazette and Herald – Lewis Cowen

Total in attendance: 56

<u>Agenda</u> Item No.	Summary of Issues Discussed and Decision		
1.	Welcome and Chairman's Announcements		
	The Chairman provided information about the Queen Elizabeth II Fields Challenge, Help to Live at Home and consultations regarding the Wiltshire Core Strategy, Waste Sites and The Wharf, as included in the agenda pack.		
	Councillor Mayes underlined that one of the sites included in the draft Waste Site Allocations Development Plan Document, Nursteed Road, had been withdrawn from the consultation, as the land owner wanted the land to be used for employment purposes.		
	Councillor Mayes welcomed Councillor Toby Sturgis, Cabinet Member for Waste, Property, Environment and Development Control Services.		
2.	Apologies for Absence		
	Apologies had been received from Mandy Bradley (Service Director), Councillor Liz Bryant (Bromham, Rowde and Potterne), Mike Franklin (Wiltshire Fire and Rescue Service), Inspector Ron Peach (Wiltshire Police) and Lynda Wearn (Cheverell Magna Parish Council)		
3.	Minutes		
	The minutes of the meeting held on 23 May 2011 were approved, subject to the amendment of item 10, to read 'The issue would be considered at a Cabinet meeting to be held on 26 July and there would be the opportunity for members of the public to comment on the proposal.', with the removal of 'A second letter had explained that'.		
4.	Declarations of Interest		
	Councillor Burton declared an interest in agenda item 11a, the Community Area Grant application from Devizes Carnival, as her son's partner was Devizes Carnival Queen. She did not vote on the application.		
5.	Partner Updates		
	 a. The written update from Wiltshire Police was noted. Sector Deputy Head Mark Gale added that Devizes was one of the highest performing sectors in the county. The sector had achieved a number of recent successes, including the arrest of two of the most prolific dwelling burglars. b. The written update from Wiltshire Fire and Rescue Service was noted. c. The written update from NHS Wiltshire was noted. d. The Chairman thanked Councillor Ody for all his hard work with the Traffic Working Group. Councillor Ody had now stepped down from this position and Councillor Mayes would take his place. An important 		

meeting had been held on 4 July, when it was agreed that no issues would be put to the Traffic Working Group unless they were approved by the Parish Council. The main body of the meeting was agreement to take forward the following improvements in the London Road area, with the approximate available budget of £100,000.
Decision
The Area Board agreed to support the following proposal of the Traffic
 Working Group. Toucan crossing for pedestrians and cyclists close to where
Windsor Drive meets London Road.
 Shared use of the footway/cycle track from the new crossing to the canal towpath.
 Provision of marked parking spaces and new road markings on London Road.
 Relocate existing bus stops from West of Morrisons to the surgery. Provision of secure cycle parking area in town centre.
A question was raised about when a recommendation from the speed limit review for an extension of a 40 mph zone would be implemented. Councillor Gamble confirmed this was not on the work plan for the current financial year; however he would look into when the work might be likely to happen.
e. The written update from Devizes Community Area Partnership was noted. The Chairman gave thanks to Tony Sedgwick and his transport team for
 their work on the cycle strategy. f. The Chairman provided information about the Parish Council visit. Early in 2011, Councillor Mayes had written to all the Parish Councils in the Community Area, offering to meet with them. 10 of the 18 Parish Councils accepted the offer and in general all who attended found it to be a very useful time. The following key improvements to Parish Council/Area
 Board working were agreed: A table would be reserved for Parish Council representatives.
 The Area Board would be conscious of differences between the Parish Councils. There would be a future Area Board meeting specifically aimed at rural Parish Councils.
• The Area Board would actively encourage joint parish working and promote the role of the Parish Forum as a way for Parish Councils to share common concerns, best practice and work together.
• Communication would be improved with Parish Councils contacted directly and frequently. Clerks and members of the Parish Council were encouraged to sign up to the Community Area Network with Richard Rogers in order to be kept informed.
• Communication produced regarding consultations would be kept as easy to understand as possible and local short summaries of consultation documents would be produced when appropriate.
The Area Board would produce and circulate a short one page summary

	 of the various bodies involved in the Area Board process and their roles. This would include the Area Board, Community Area Partnerships, Parish Forum and Wiltshire Assembly. The Area Board had run a special meeting regarding the Localism Bill. The Area Board would support the community in producing neighbourhood plans and in taking forward any new initiatives arising from the Bill. Several Parish Councils were interested in meeting up with the Chairman and the Community Area Manager each year. It was agreed this would be useful. If you did not accept the offer to meet, but wish to do so, please contact Richard Rogers, on 07771 547522 or <u>Richard.rogers@wiltshire.gov.uk</u>.
	g. An update on youth issues would be given as part of agenda item 8.
6.	Area Board Priorities for the Coming Year
	The Area Board set out its priorities for the coming year. Devizes Area Board were already committed to the following five priorities:
	 Support the creation of neighbourhood plans to complement and strengthen the Wiltshire Core Strategy. Provision of skate board park and BMX site. To focus on those local health related issues that need improving in the area. Continue the work of the Traffic Working Group, with an emphasis on tackling air pollution and congestion. Develop the Council owned land along the Bath Road as a possible community farm, subject to confirmation.
	 Six further possible priorities had been identified at the Area Board meeting in May. The Area Board had agreed to work on two additional priorities and an electronic vote was undertaken to establish which issues from the list below those attending wanted to see the Board focus on: Anti-social behaviour Allotments Economy and employment Health provision Increasing volunteering Low cost housing for local people.
	<u>Decision:</u> The result of the vote was: Health provision (32% of the vote) Low cost housing for local people (23% of the vote).
7.	New Waste and Recycling Collection Service

Tracey Carter, Service Director for Waste Management Services, provided information on the changes to waste and recycling collections.

All residents who already had a bin collection would receive a new blue lidded wheeled bin in Autumn 2011. Those residents who had a bag collection at the moment would receive two new reusable bags for this service.

The new blue lidded bin would be for plastic bottles and cardboard. The bin would be collected once a fortnight. All plastic bottles and cardboard could be recycled, including drinks bottles, cleaning bottles, shampoo bottles, cardboard egg boxes, cereal boxes and corrugated cardboard.

The bin or bags would be delivered to your house before your collection would start. You do not have to be in to receive your bin or bags. You would be given a collection calendar to tell you when your bin would be collected and you could go online to confirm collection dates.

Councillor Sturgis then gave a short overview of his role as Cabinet Member for Waste, Property, Environment and Development Control Services.

The consultation on waste management services had been straightforward and received an excellent response. Councillor Sturgis underlined that landfill tax would continue to rise and the more material we could recycle the better. An assessment of Wiltshire Council property from the former district councils was coming to an end. Wiltshire Council was committed to making energy savings and had adopted a Carbon Management Plan for this purpose. Energy monitors were available to hire from libraries across the county for use in the home. Councillor Sturgis had inherited responsibility for Development Control Services in the last meeting of the Annual Council. The service was awaiting improvement in the form of a new IT system which would help with the planning process.

Councillor Sturgis was also involved in what would happen at Lyneham and an announcement had been made on the day of the meeting that the military base would be closed as an RAF centre and retained and replaced by a defence training facility.

This was followed by a short question and answer session, which included the main points below:

- Household recycling centres would still collect plastic types 1, 2 and 3. It was difficult to find a market for certain types of plastic.
- The amount of material delivered to household recycling centres would be monitored with the introduction of the new service.
- An application had been submitted for the collected plastic and cardboard to be delivered to a temporary facility at Porte Marsh Industrial Estate in Calne. A longer term facility was planned for at the existing Lower Compton waste site.
- Wiltshire Council did not have a policy on bonfires as this would be very

	difficult to police in rural areas.
	<u>Decision</u> The Area Board would investigate whether a bonfire policy would be appropriate as a special measure to help improve the air quality at Shanes Castle.
8.	13-19 Year Olds Commissioning Strategy
	Damian Haasjes, Voluntary Sector Youth Development Co-Ordinator, provided a presentation to inform the meeting of a new strategy that would affect youth services in the area.
	Wiltshire Children's Trust draft commissioning strategy for services for young people aged 13 to 19 had been issued for consultation. This was an important strategy which outlined plans for improving services for the 13 to 19 age range. The draft had sections on:
	 Purpose and scope of the strategy. The national and local context for work with 13 to 19 year olds. Local needs and services. Analysis of the current position from the points of view of young people and staff and managers who work with the 13 to 19 age range. Commissioning priorities including suggestions for the future delivery of youth work services in Wiltshire.
	If you would like a copy of the draft please email Pathways@wiltshire.gov.uk. The draft strategy is also available at www.wiltshirepathways@wiltshire.gov.uk .
	Young people and representatives from a range of agencies working with 13 to 19 year olds have been involved from the start with developing the strategy and their views have informed the draft including the commissioning priorities and youth work suggestions.
	Consultation was taking place for 12 weeks from 13 May to 5 August 2011. The final strategy would be presented to Wiltshire Council's Cabinet in September 2011 along with a report making specific proposals on future plans for youth work. Written responses to the consultation should be sent to Pathways@wiltshire.gov.uk.
	The presentation was followed by a short question and answer session. This covered the main points below:
	 Lavington had received Youth Opportunity Funding for a facility in the past. Unfortunately this source of funding from the Government would no longer be available. There might be the opportunity for Parish Councils to help with provision of youth services, for instance through taxi services for rural parishes.

	 Devizes Community Area Partnership had valuable information about youth provision. Young people living in the villages should be considered as well as those with easy access to the town. Cycling facilities were important for access into the town. A challenge in Devizes was that all young people did not attend the same school, unlike, for example, a large proportion of the young people in Malmesbury. 		
9.	Devizes Community Area Partnership Updated Community Plan		
Noel Woolrych provided an excellent summary of some of the results or recent Devizes Community Area Partnership consultation and the up community plan.			
	The summary included information about the following aspects of the Community Area:		
	 Demographics Transport Health provision Housing The environment The economy 		
	Work was ongoing and once all data had been collated a written publication and an electronic version of this would be made available. The Chairman thanked all those who had completed the survey and Noel Woolrych, Beth Hutton and the Devizes Community Area Partnership team for all their hard work. Noel Woolrych added that Andrew Jack, Community Partnership Development Officer, had been very helpful.		
10.	Devizes Community Area Partnership Funding Request		
	The Area Board were asked to consider a funding request from Devizes Community Area Partnership with an agreed work plan for 2011/12.		
	<u>Decision</u> The Area Board would approve the whole year's core funding of £11,638 with an agreement to release the 1 st tranche of £5,819 immediately and the agreement to release the 2 nd tranche in November 2011, as long as the conditions set by the Partnership Development Officer and agreed by the Area Board (as set out in the DCAP Claim for Core Funding Report included in the agenda pack) had been met.		
11.	Community Area Grants		
	Councillors were asked to consider the Community Area Grants Report and		
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make recommendations on the applications received.
Decision Devizes Carnival were awarded £2,200 to expand an outreach involvement project to bring new people into the carnival.
<u>Reason</u> The application meets the 2011/12 grant criteria and it would allow for greater opportunity for communities and schools to benefit from events such as workshops led by professional artists.
Decision White Horse Opera were awarded £999 towards mobile stage lighting.
<u>Reason</u> The application meets the 2011/12 grant criteria and demonstrates a link to the community plan (improving quality of life and cultural enrichment).
Decision Market Lavington Parish Council were awarded £1,275 towards providing activities and a meeting place for young people aged between 11 and 14, on condition that if the pilot project ceased after the 6 month trial, Market Lavington Parish Council and the Area Board would need to agree what was best to do with the equipment.
<u>Reason</u> The application meets the 2011/12 grant criteria and demonstrates a link to the community plan (as it is to work with young people).
Evaluation and Close
The Chairman thanked those at the meeting. The next meeting would take place on Monday 3 October 2011 at 7.00 pm at Devizes Bowls Club.





Crime and Community Safety Briefing Paper Devizes Community Area Board July 2011

1. Neighbourhood Policing

Team Sgt: Ian Thomas

Town Centre Team Beat Manager – PC Adam Hall PCSO – Paula Yarranton PCSO – Lucy Sainsbury PCSO – Kelly Watts

Rural North Team Beat Manager – vacant (PC Gareth Milnes covering) PCSO – Wendy Leat

Rural South Team Beat Manager – PC Gareth Milnes PCSO Nina Marsh

NPTs - Current Priorities & Consultation Opportunities: Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Councillor Christopher Humphries

Please contact via Wiltshire Police Authority Tel. 01380 734022 or <u>http://www.wiltshire-pa.gov.uk/feedback.asp</u>

4. Performance and Other Local Issues

October will see a large scale restructure of the Wiltshire Police especially in respect of Response Teams. After detailed study, response policing has been realigned to match maximum resources to peak times, this should enhance the service that we can offer to the public. Devizes Neighbour Policing Team will be unaffected by the changes and will still be responsible to the East Wiltshire Sector Commander.

A new police non-emergency telephone number will be introduced in Wiltshire along with other South West forces on Monday 19th September. The 101 non-emergency number is being launched as a part of a national roll-out. Our current non emergency number 0845 408 7000 will be phased out from this date. While 999 is a well recognised number to report emergencies, the 2010 British Crime Survey found that

Delivering Safe, Satisfied and Confident Communities Wiltshire Police - 170 years of public service



only 54 per cent of the public knew which telephone number to call if they wanted to speak to their local police about policing, non urgent crime and anti-social behaviour issues. To help publicise the launch of this number and to encourage people to use it, local officers will be in Devizes Market Place during the morning of 22nd September with the Police display vehicle. Please do not use the 101 number until the 19th of September as it will not be in place until then. As technology changes so we must keep up, you can also now follow Devizes Police on Twitter at @DevizesPolice for updates and information.

On the subject of crime levels, we have recently been experiencing a mini wave of non-dwelling burglaries, predominantly to sheds, across the South Rural area. We have made a number of arrests and the numbers of offences reported is falling. However we must remain vigilant. I would urge you all to make sure that your valuable garden machinery and tools are kept secure and that any outbuildings are secured with a good quality padlock or similar.

Crime Detections September September September September **Devizes** Volume 2009 - August 2010 - August 2009 2010 -% Change Change August 2010 August 2011 2010 2011 Violence Against 357 290 -67 -19% the Person 46% 56% Dwelling 42 67 25 60% Burglary 10% 13% Criminal 265 326 61 23% Damage 14% 14% Non Dwelling 97 160 63 65% Burglary 3% 3% Theft from 57 112 55 96% Motor Vehicle 2% 2% Theft of Motor 18 23 5 28% Vehicle 17% 13% Total 1278 1515 237 19% Crime 27% 27% Total 1439 1477 38 3% ASB

Crime Performance – Devizes Community Area

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers in All Recorded Crime and Violent Crime for the most recently reported 3 month (May - Aug 2011) and 12 month period (Aug-Jul 2011)

*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences

** Detections include both Sanction Detections and Local Resolution

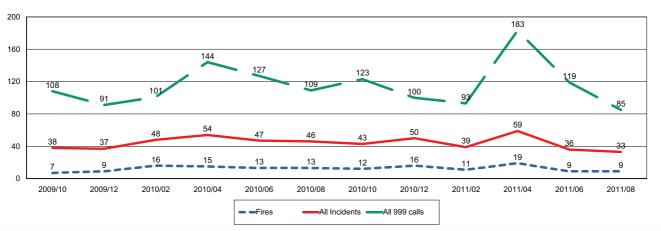
Ron Peach Sector Inspector September 2011

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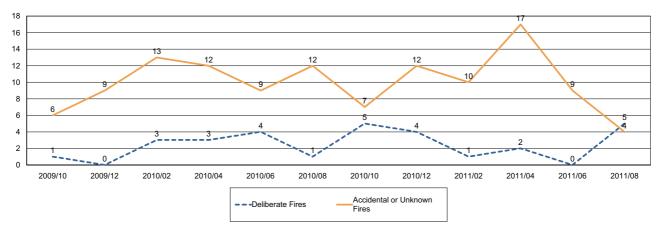
Report for Devizes Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including August 2011. It has been prepared by the Group Manager for the Board's area.

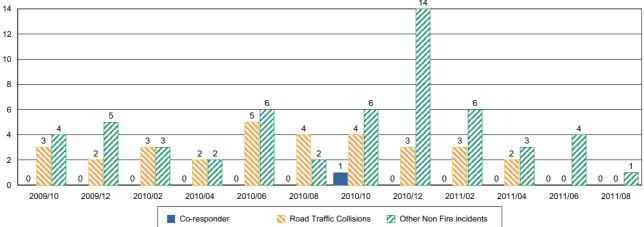


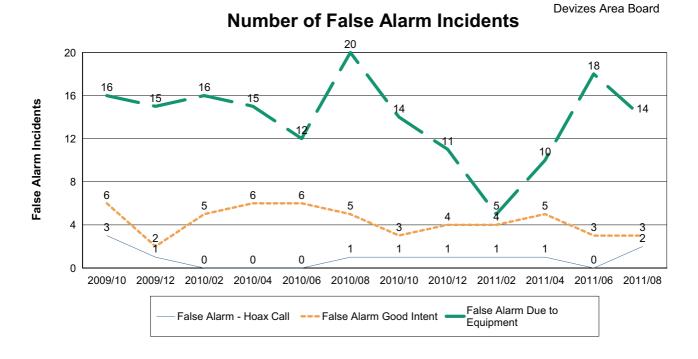
Incidents and Calls

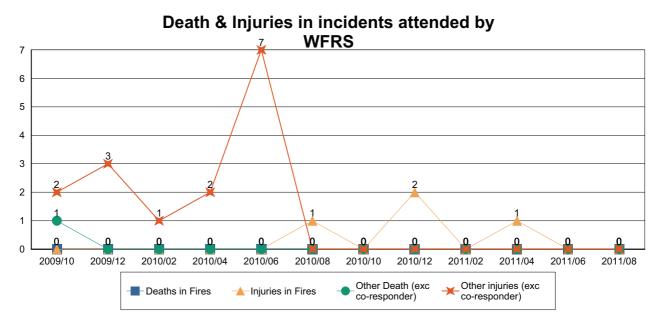
Fires by Cause

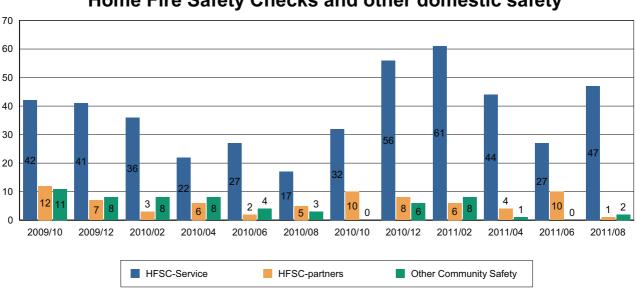


Non-Fire incidents attended by WFRS









Home Fire Safety Checks and other domestic safety

Comments and Interventions overleaf



NHS Update – September 2011

Exercise after stroke service in Wiltshire

NHS Wiltshire and Wiltshire Council are working together to provide exercise classes for stroke survivors at leisure centres across the county. Exercise professionals have received stroke training so they can help people to recover more quickly through specially-tailored exercises classes. The first exercise after-stroke classes and gymbased sessions will be offered from September at Castle Place Leisure Centre in Trowbridge. Further classes will be offered in Chippenham, Salisbury, Devizes and Marlborough from January 2012.

Exercise is a particularly important for people who are recovering from a stroke, as a stroke often results in reduced strength, mobility, fitness and mood as well as loneliness and a myriad of additional challenges such as pain, impaired movement or comprehension, which may make it difficult for people with stroke to get to exercise facilities. The exercise after stroke service forms part of a range of improvements to stroke services in Wiltshire to help people rebuild their lives.

Stroke Clubs are currently held across Wiltshire in Amesbury, Chippenham, Salisbury, Swindon, Trowbridge, Warminster and Wroughton. Stroke community support workers are also available to provide advice and support to people who have had a stroke and their carers. A major review by the Care Quality Commission (CQC) on stroke care has placed NHS Wiltshire in the category of **best performing** Primary Care Trusts, ranking the trust 20 out of 151 PCTs for the stroke services it delivers. Further details can be found on the NHS Wiltshire website at: http://www.wiltshire.nhs.uk/Public/Your-health-wellbeing/FAST-stroke-action.htm

Stop Smoking Successfully

Nearly 5,000 people used the NHS Wiltshire Stop Smoking Service last year. Our aim is to make Wiltshire a healthier place to live and there are many more people we can help to quit. The Wiltshire NHS Stop Smoking Service supports people in a variety of methods and treatments, providing specialist support for groups of people such as women who are pregnant, people with mental health problems and young people. The team of advisors work across different services in all sorts of venues including GP surgeries and health centres, clinics, pharmacies, Children's Centres and hospitals. NHS Stop Smoking Services encourage anyone who is trying to stop their habit to contact us on 01380 733891 or via our website <u>NHSstopsmoking@wiltshire.nhs.uk</u>.

Next NHS Wiltshire Board Meeting

The next Board meeting of NHS Wiltshire will be held on **21 September 2011 at 10am -Southgate House.** Members of the public are welcome to attend. Papers are published a week before the meeting on <u>www.wiltshire.nhs.uk</u> or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: <u>stacey.saunders@wiltshire.nhs.uk</u>). For further information or copies of documents referred to above, please email communications@wiltshire.nhs.uk



DEVIZES COMMUNITY AREA PARTNERSHIP

Update for Devizes Area Board September 2011

Community Area Plan – Consultation results

Of nearly 11,500 questionnaires distributed across the Devizes Community Area, almost 3000 were returned and the data has now been collated. As well as the overall data providing valuable insights into the priorities for a new Community Area Plan, specific information is also being made available to Parish / Town Councils as they update their own Plans.

Responses from a questionnaire tailored especially for the schools are also now being collated.

Wiltshire Core Strategy

Four of DCAP's thematic groups (Housing, Health & Social Care, Transport and Culture & Leisure) prepared responses to the draft Core Strategy. The predominant concern was the plan for further housing development before issues of infra-structure, congestion and pollution had been addressed.

Thematic Groups

Due to the summer break the only groups to have met since the last Area Board meeting are the Housing Group and the Devizes Community Area Safety Committee. Meetings for most of the other thematic groups take place during September / October.

- The Housing & Built Environment group focussed on its response to the Core Strategy, particularly in relation to commuter traffic. It also explored issues surrounding affordable housing and employment opportunities.
- •The Devizes Community Area Safety Committee received the latest quarterly priorities from the Devizes Neighbourhood Policing Teams, noted the imminent new non-emergency 101 number, learned about the new policing model in the Force and received an update about funding for CCTV.

The Economy group is still in need of a new Chairman since the departure of Mitch Roberts. It would be useful to find somebody who could promote the use of high-speed broadband and give full attention to the tourism opportunities of the local area.

The Wiltshire Compact

DCAP welcomed Peter Baxter to its September meeting and took the opportunity to understand more about the draft Compact as a working agreement between the public and voluntary sectors. Partners were encouraged to offer their comments about the draft document before the consultation deadline.

Parish Council Forum

The Parish Council Forum has appointed Cllr Paula Winchcombe as its Chairman for 2011-2012, and Cllr Mervyn Woods as Vice-Chairman for the same period.

<u>The next DCAP meeting</u> takes place on Monday 5th December at 5.30pm at Browfort. This will be Roger Chadwick's last meeting as the DCAP Chairman, as professional commitments now prevent him from continuing in the role.

Agenda Item 9 Wiltshire Council

Where everybody matters

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Area Board Project

1. What is the aim of the project?

In June 2012 it will be the Queen's Diamond Jubilee. The project is to provide a way of providing a simple process for awarding grants to support street parties and other similar celebrations within the Devizes Community Area

2. How will the project work?

Who can apply?

The key outcome that the Area Board is hoping to achieve is to strengthen neighbourhoods through increased social cohesion. Applications are therefore welcomed from any of the following:

- Parish Council
- Neighbourhood groups
- Groups of commonality or common interests
- Residents associations

The Area Board wishes to encourage the development of stronger local communities. It will therefore accept applications from groups that have no constitution or terms of reference but have come together for the purpose of organising a celebrational event.

Can a Parish Council support more than one application?

Yes. There is no limit on the number of applications from any one Parish. However, the Area Board Councillors will need to ensure that awards are fairly and evenly distributed.

Who will manage the funds?

It is important that we are accountable for public funds. It is therefore proposed that all applicants must have the full support of the Parish Council. Any grants agreed will be paid to the Parish Council who will be the accountable body. They will need to decide upon the best way to distribute the funding but it is recommended that where a group has no constitution and bank account, the Parish Council takes on that role. For example, the Parish Council could use the funds to pay for hire of a marquee for the group to use.

Application form and Criteria to be used for deciding?

A draft application form is attached to this project proposal. It has been simplified considerably in order to make the process as easy and straight forward as possible for the applicant, Parish Council and the Area Board. Some changes may still need to be made to the form.

In deciding upon whether a grant should be awarded, the key consideration will be:

• Will the event help create stronger neighbourhoods and communities and will the award of a grant help this to occur.

Financial implications

It is proposed that :

- £6k is ring fenced for this project. If there is any funding unspent, this will revert back to the Area Board general funding pot.
- Grants awarded will generally be for £300 or less except in exceptional circumstances
- The Parish Council will be responsible for managing any awards given within its Parish

3. Where is the project taking place?

Within the Devizes Community Area

4. When will the project take place?

Process for applying:

Frocess for applying.	-	
What	When	Who
Take member initiative proposal to Area	October 3 rd	Area Board
Board for agreement	2011 Area	
	Board Meeting	
Write to all Parish Council inviting them to	By end of Oct	Area Board
promote the project within their Parish and to	2011	
act as a conduit for applications		
Publicise the opportunity, support applicants	Nov – end of	Parish Councils
to complete application form. Send	March 2012	supported by Area
completed forms to Area Board		Board)
Sort through application forms sifting out any	By 9 th April	Area Board
that are unsuitable and putting together	2012	
recommendation		
Members decide upon awards at ABC	9 th April 2012	Unitary Councillors
meeting		
Parish Councils informed if they were	By end April	Area Board
successful	2012	
Chairs announcement at next Area Board	May 28 th 2012	Area Board
Run events	June 2012	Groups or Parish

5. What are the Community benefits/evidence of need/desired outcomes?

Similar events have proved very successful in bringing local communities together. They allow people living in the same area to meet, often for the first time, and to get to know each other. The outcome is a legacy of increased community cohesion and support.

6. Who will manage/be responsible for this project?

The Community Area Manager and Area Board Chairman will manage the overall process. The Parish Councils will be responsible for applications and awards within their own Parish. The unitary Councillors will be responsible for deciding which awards should be granted.

7. Costs/quotes/ match funding?

£6k to be ring fenced from the existing budget for 2011/12 No match funding is required

Wiltshire Council



Diamond Jubilee Celebration Community Area Grant Application Form 2011/2012

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED Please contact your Parish Council before completing your application

1. Your organisation or group			
Name of			
organisation/group			
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation	Parish/	town council 🗌
	Other, please specify		
2. Your Celebration			
Celebration			
Title/Name			
Please briefly			
describe what type			
of celebration or			
street party you are			
organising			
(Max 150 words)			

Where will your celebration take place?			
When will your celebration take place?			
If you are successful with your application, what will the funding be used for?			
How many people do you expect to attend?			
3. Funding			
How do you think your project will make a difference to your community?			
How much funding are you applying for (£300 maximum)			

What will be the total cost of your celebration?			
If you are expecting to receive any other funding for your celebration, please give details.	Source of Funding	Confirmed	Amount

7. Declaration (on behalf of organisation or group) – I confirm that			
The information on this form is correct, that any award received will be spent on the activities specified,			
☐ Any form of licence, insurance or other approval for this project will be in place prior to the commencement of the project outlined in this application.			
Acknowledgement will be given of Devizes Area Board support in any publicity, printed or electronic			
☐ I give permission for press and media coverage by Wiltshire Council in relation to this project.			
Name:	Date:		
Position in organisation:			
8. Declaration (on behalf of Parish Council where Parish Council is not the applicant) – We			
☐ Confirm that the applicant has discussed the celebration with us and to the best of our knowledge, the information on this form is correct			
☐ Confirm that if an award is received, we will manage the funds and ensure that it is spent as outlined within this application			
☐ Support this application for funding			
Name:	Date:		
Position in Parish Council:			
All completed application forms need to be with the Area Board by 31 st March 2012 and should be sent to:			
Margaret Tipper (Area Board Administrator), Communities, Libraries , Heritage and Arts, Library HQ, Bythesea Road, Trowbridge, BA14 8BS			
Tel: 01225 718441 email: margaret.tipper@wiltshire.gov.uk			

Where everybody matters

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Report to	Devizes Area Board
Date of Meeting	3 rd October 2011
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider 2 applications seeking 20011/12 Community Area Grant Funding

- 1. Wiltshire Heritage Museum Funding towards the replacement of the boiler. They are seeking £5,000. Recommended for consideration for approval with the condition that the application for landfill tax is also granted or alternative funding can be provided
- Association of Kennet Passengers Funding to produce professional bus route map. They are seeking £2,800. The recommendation is that the application does not meet the criteria and would normally be refused. However, it is requested that Councillors consider whether the community benefit is sufficient for the grant to still be awarded.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (15 April 2011). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. The emphasis in the coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.
- 1.5. Area boards will not consider applications from Town and Parish Councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from Town and Parish Councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the Town/Parish Council.
- 1.6. Funding applications will be considered at every Area Board meeting (providing there is money available).
- 1.7. All applicants are encouraged to contact Charities Information Bureau who is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.8. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However the application forms will be available on the Wiltshire Council web site and hard copies are available upon request
- 1.9. The 2011/12 funding criteria and application forms are available on the Council's website (<u>www.wiltshire.gov.uk/areaboards</u>) or paper versions are available from the Community Area manager
- 1.10. Devizes Area Board has been allocated a 2011/12 budget of £58,192 (plus £114 carried forward from 2010/2011) making a total of £58,306 to use for community grants, community partnership core funding and councillor led initiatives. Up to 20% of the budget can be applied for by Devizes Community Area Partnership for

running costs. 50% of this was agreed at the July meeting (£5,819)

- 1.11. £4,474 has been awarded so far this year. Should the Board approve the applications before it at this meeting, a balance of £40,213 will remain or £34,394 assuming DCAP are awarded their full running costs
- 1.12. It was agreed that £5000 of this funding would be ring fenced to support smaller festivals and carnivals. Additionally a Member initiative is being considered at this meeting which will also ring fence £6,000 to support Silver Jubilee Celebrations

Background documents used in the preparation of this Report	 Community Area Grant Application Pack 2011/12 Devizes Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There are six rounds of funding during 20011/12.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Devizes Area Board.
- 4.2. Should the applications in this agenda be awarded, Devizes Area Board will have a balance of £40,213 or £34,394 assuming DCAP are awarded their full running costs

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 "Officer Recommendations".

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1 (Grant Register ref no)	Wiltshire Heritage Museum	Funding to replace the boiler	£5,000 towards a project costing £28,206

- 8.1.1. Officer recommendation is that this application be considered for approval on the condition that the application for landfill tax is also successful or alternative funding can be provided.
- 8.1.2. The Wiltshire Heritage Museum is strategically important to both tourism and heritage in the area with over 20,000 people visiting the museum each year
- 8.1.3. The museum is dependent upon both grants and volunteers to supplement the income it can generate. The museum provides educational work and hosts community exhibitions and events
- 8.1.4. The existing boiler was installed in the 1970's and was declared as not fit for purpose during the last inspection. If the boiler is not replaced then the Museum would be very limited in when it could open and what it could provide.
- 8.1.5. The museum has some accumulated funds but these are already being used to subsidize the running costs. The Museum therefore requires additional grant funding to continue as it is
- 8.1.6. £18,206 is being provided by the Museum's own reserves or fundraising. An application has been made for £5,000 for Landfill Tax Credits. If this is not successful then the Museum will need to provide the additional funding in order that they can receive the Area Board grant (if approved)
- 8.1.7. The application meets grant criteria 2011/12.
- 8.1.8. The application demonstrates a link to the Community Plan (Tourism and Culture) as well as providing volunteer opportunities.

Ref	Applicant	Project proposal	Funding requested
8.2 (Grant Register ref no)	Association of Kennet Passengers	Funding to provide a professional map of bus routes in and out of Devizes	£2,800 for a project costing £3,850

- 8.2.1. Officer recommendation is that this application does not meet the criteria as 50% match funding can't be provided. However it is being brought to the Councillors for consideration as in the officer's view there may be sufficient community benefit for the grant to still be awarded. (See section 1.2 of this report)
- 8.2.2. The funding is required so that a clear, high quality professional map can be produced that will allow people to easily find out information on bus routes in and out of Devizes. The map will be electronic and can therefore be used on Websites or printed out. An initial requirement is for 5 large waterproof maps to be provided around the Market place.
- 8.2.3. With the loss of the Devizes Tourism Information Centre, there is an important need to provide information and assistance by alternative means where possible. The Association of Kennet Passengers are working closely with partner organisations including Wiltshire Council and Devizes Town Council to provide information on bus routes, a service that is particularly used by young people and thiose who have poor sight. Up to now, the Tourist Information Centre has provided face to face help for thousands of people each year and also hand out about 20 timetables each day. This project will enable a move to an easy self help information system for bus routes.
- 8.2.4. The Association of Kennet Passengers have very little funding of their own to put into the project. They have though contributed over £1,000 which includes volunteers time. The group has also contacted the Charities Information Bureau for help and Devizes Town Council will be providing financial assistance with the next phase of the project.
- 8.2.5. The project demonstrates a link to the community plan as it addresses access issues. It also promotes public transport as an alternative to using the car which helps address the concerns in Devizes around air quality.
- 8.2.6. As the Association can't provide 50%.match funding, the criteria for grant applications has not been met. However the criteria offers Councillors an opportunity to still award the grant if they feel that the community benefit will be great enough. Given the unique circumstances, it is recommended that Councillors consider if they would like to do this.

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Where everybody matters

Wiltshire Council

Report to	Devizes Area Board	
Date of Meeting	3 rd October 2011	
Title of Report	Community Area Grants (Additional paper)	

Purpose of Report

To ask Councillors to consider 2 applications seeking 20011/12 Community Area Grant Funding

1. Devizes Development Partnership – Funding towards the Christmas festival in Devizes. They are seeking £2,250. Recommended for consideration for approval. If awarded the funding will be taken from the money ring fenced to support festivals.

1. Financial Implications

- 1.1. Awards must fall within the Area Boards budget allocated to the Devizes Area Board.
- 1.2. Should the applications in this agenda be awarded as well as the other two applications also being considered at this ,meeting, Devizes Area Board will have a balance of £37,963 or £32,144 assuming DCAP are awarded their full running costs

2. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.3 (Grant Register ref no)	Devizes Development Partnership	Funding to further expand the Devizes Christmas festival	£2,250 towards a project costing £8,200

- 2.1.1. Officer recommendation is that this application be considered for approval.
- 2.1.2. The grants criteria does not allow for the funding of running costs. Festivals that are held annually, such as this one, can find it difficult to demonstrate that their request for funding does not fall into this category. Earlier in the year, a Member Initiative was brought to the Board where it was agreed that £5,000 would be ring fenced to support festivals regardless of whether they are looking for running costs. If a grant is awarded, the funding will come from this source.
- 2.1.3. The Christmas festival has proved to be a very successful and enjoyable event for those of all ages within the Devizes area. The funding will allow an increased number of people to get involved with the workshops and celebrations. The events are free and special attention is given to reach out to those who are more marginalised within the community.
- 2.1.4. Match funding is being provided including donations from Sarsem Housing and local businesses.
- 2.1.5. The application meets grant criteria 2011/12.
- 2.1.6. The application demonstrates a link to the Community Plan helping create more resilient communities.

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Wiltshire Council Where everybody matters

Report to	Devizes Area Board	
Date of Meeting	3 rd October 2011	
Title of Report	Community Area Grants (Additional paper 2)	

Purpose of Report

To ask Councillors to consider the following application seeking 20011/12 Community Area Grant Funding

 The Crown Centre – Funding towards the installation of boilers and heating system as well as additional necessary redecoration. They are seeking £3,190.
 Recommended for consideration for approval on the condition that the Centre can demonstrate that they have secured all of the remaining funding needed.

1. Reason for grant application

- 1.1. The decision to bring this grant application as an urgent item to the Area Board was mainly made because it would not be possible for the centre to operate without heating until after the next Area Board meeting at the end of November. The chairman of the Area Board has therefore agreed to consider the request at the October meeting instead.
- 1.2. Any grant request in November would therefore also have to be retrospective which would go against the grants criteria. The Crown Centre were unaware of this

2. Financial Implications

- 2.1. Awards must fall within the Area Boards budget allocated to the Devizes Area Board.
- 2.2. Should the applications in this agenda be awarded as well as the other three applications also being considered at this ,meeting, Devizes Area Board will have a balance of £36,773 or £28,954 assuming DCAP are awarded their full running costs

3. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.3 (Grant Register ref no)	The Crown Centre	Install new boilers and heating system as well as carry out necessary redecoration	£3,190 towards a project costing £30,190

- 3.1.1. Officer recommendation is that this application be considered for approval on condition that the Crown Centre can demonstrate that they have secured all of the remaining funding needed.
- 3.1.2. The Crown Centre provides a valuable and much appreciated service in the community. It promotes the social and recreational welfare of the elderly residents within the Devizes Community Area. It provides a place for people to meet for refreshments and meals 6 days a week as well as providing affordable rooms to hire
- 3.1.3. The Crown Centre has been going through a very difficult period following the damage to the building. Those associated with the centre have worked hard to restore it. All required quotes have been provided and although some of the work has already begun, much of it is still to be completed.
- 3.1.4. The new heating system will be only for use by the Crown Centre and not for the residents in the flat at the top of the building
- 3.1.5. Match funding is being provided including that raised through the users own

fundraising. The centre has also been working with the Charities Information Bureau to explore other sources of funding. Applications have been made to the Town Council and to the Gannett Foundation. However no decision has yet been made on these. The Centre receives no other funding from Wiltshire Council

- 3.1.6. Whilst the application appears to meet grant criteria 2011/12, there has been insufficient time to be totally confident that all relevant issues have been covered. It is therefore recommended that Members ensure that they explore any concerns that they may have before deciding upon whether or not they support this application. As with all grant decisions the key factor is the local community benefit.
- 3.1.7. The application demonstrates a link to the Community Plan through providing care and support, helping create more resilient communities and providing volunteer opportunities

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Wiltshire Council

Where everybody matters

DEVIZES AREA BOARD

Please note: all items are provisional and subject to change

Date	Cabinet Member Attending	Location	Area Board Agenda Items (including officer contact details)	Other events (provisional)
28 November 2011	Dick Tonge – Highways and transport	Tbc	Provisional Items: Community Area Grants will be considered.	
23 January 2012	John Brady – Finance, performance and risk	Tbc	Provisional Items: Community Area Grants will be considered.	
26 March 2012	Portfolio Holder	Tbc	Provisional Items: Community Area Grants will be considered.	

Community area manager: Richard Rogers (richard.rogers@wiltshire.gov.uk) Democratic services officer: Alexa Smith (alexa.smith@wiltshire.gov.uk) Service director: Mandy Bradley (mandy.bradley@wilthsire.gov.uk)

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